

Killer Meetings

5 Key Principles...

1. Be Prepared...

2. Be Present...

3. Set The Tone...



**4. Right Horse,
Right Course...**



5. Mine For Conflict...



TYPE

FREQUENCY

DURATION

Meeting Name:

**Duration &
Frequency**

Who's Invited

Where

What to Cover

Meeting Name:

**Duration &
Frequency**

Who's Invited

Where

What to Cover

Meeting Name:

**Duration &
Frequency**

Who's Invited

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